

**Building Control Acts 1990 and 2007
7 Day Notice**

OFFICIAL USE	
Date Received _____	Entered on _____
Register Ref. _____	Entered by _____
Fee Received _____	

1. I, the undersigned, hereby give 7 days notice in advance of commencement of work on behalf of the person(s) named below **(at question 4)* to the above Building Control Authority (in accordance with Part III A of the Building Control Regulations 1997 to 2009) that I / the person(s) named below **(at question 4)* intend to carry out the development as described below.
*(*Delete whichever is inappropriate)*

Signature: _____ Date: _____

Tel: _____ Fax: _____ Email: _____

Name of person(s): _____

Address: _____

Commencement date (of works): _____ Fee payable (\): _____

2. PROJECT PARTICULARS:

Description of proposed development: _____

Planning Permission No.: _____ Date Granted: Date of expiry: _____

Valid Fire Safety Certificate applied for (Date): _____

Fire Safety Certificate No.: _____

Location of development: _____

3. Builder Details:

Name: _____

Address: _____

Tel: _____ Email: _____ Fax _____

4. Building Owner Details: (if different from Section 1 above)

Name: _____

Address: _____

Tel: _____ Email: _____ Fax _____

5. Building Designer Details:

Name: _____

Address: _____

Tel: _____ Email: _____ Fax _____

6. Information: Person(s) from whom such plans, documents and any other information, as are necessary to show that the building or works will, if built in accordance with design, comply with the requirements of the Building Regulations, may be obtained.

Name: _____

Address: _____

Tel: _____ Email: _____ Fax _____