

**Planning / Property  
& Economic Development  
Department**  
P.O. Box 174  
County Hall  
Swords  
Fingal, Co. Dublin

**An Roinn Pleanála, Maoine  
agus Forbartha Eacnamaíche**  
Bosca 174  
Áras an Chontae  
Sord  
Fine Gall,  
Contae Átha Cliath

**Telephone**  
(01) 890 5670  
**Fax**  
(01) 890 6779  
**Email**  
planning@fingalcoco.ie  
www.fingalcoco.ie



## Application for a Certificate of Exemption

FROM THE PROVISIONS OF SECTION 96 UNDER SECTION 97 OF THE PLANNING AND DEVELOPMENT ACT

**OFFICE USE ONLY**

Reference No: \_\_\_\_\_

Received on: \_\_\_\_\_

Entered on screen on: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Where the **applicant is a company** registered under the Companies Acts, 1963-1999:

**Name of Company Directors:** \_\_\_\_\_  
\_\_\_\_\_

**Company Address:** \_\_\_\_\_  
\_\_\_\_\_

**Company Registration Number:** \_\_\_\_\_

**Location** of Proposed Development: \_\_\_\_\_  
\_\_\_\_\_

Number of **Dwelling Units** proposed: \_\_\_\_\_

**Area of Land** to which application relates: **hectares** \_\_\_\_\_

**Description** of Proposed Development: \_\_\_\_\_  
\_\_\_\_\_

List of **Documents Enclosed** with Application: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Agent:**

Agent's Address:

Telephone:

Fax:

Email Address:

**Name and Address to which Notification should be sent**

Name:

Address:

I hereby declare and certify that the information provided in this application to the best of my knowledge is correct and accurate and is fully in compliance with Part V of the Planning and Development Act 2000 and Regulations made thereunder.

**Signature of Applicant** (or Agent):

Date:

**NOTES:**

This application must be accompanied by a copy of a **location map** with the site outlined so as to clearly identify the land to which the application relates. All maps, plans or drawings should be individually numbered for reference purposes.

The application must also be accompanied by a **Statutory Declaration** (as defined by the Statutory Declarations Act, 1938) and shall be signed in the presence of a Solicitor/Commissioner for Oaths. The Statutory Declaration must state:

- (a) In respect of the period of 5 years preceding the application, such **particulars of** the legal and beneficial **ownership** of the land, on which it is proposed to carry out the development to which the application relates (as are within the applicant's knowledge or procurement).
- (b) The identification of any person/s with whom the applicant is acting **in concert**.
- (c) Particulars of **any interest** that the applicant has, or had at any time during the said period, **in any land in the immediate vicinity** of the land on which it is proposed to carry out such development, and
- (d) Particulars of **any interest** that **any person with whom the application is acting in concert** has, or had at any time during the said period, in any land in the said immediate vicinity, of which the applicant has knowledge.
- (e) Whether the applicant, or any person with whom the applicant is acting in concert, **has been granted**, within the period of 5 years prior to the date of making of the application, **a certificate** under Section 97 of the Act which at the time of the application remains in force, and
- (f) Whether the applicant, or any person with whom the applicant is acting in concert, has carried out, or **has been granted permission** to carry out, a development consisting of the provision of 4 or fewer houses or of housing on land of 0.1 hectares or less, within the period of 5 years prior to the date of making of the application for a certificate, on land in respect of which the certificate is being sought or land in its immediate vicinity (save that any such development carried out, or permission granted, before 1 November 2001 may be disregarded).
- (g) That the applicant is **not aware of any facts or circumstances** that would constitute grounds under Section 97(12) of the Planning and Development Act, 2000 for the refusal by the Planning Authority to grant a certificate.
- (h) **Any other information** as may be prescribed.