

**Building Control Acts 1990 and 2007
Application for a Disability Access Certificate**

OFFICIAL USE Date Received _____ Entered on _____ Register Ref. _____ Entered by _____ Fee Received _____

Application is hereby made under Part IIIB of the Building Control Regulations 1997 to 2009 for a Disability Access Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

1. APPLICANT: **Owner / Leaseholder** (delete as appropriate)

Full Name: _____

Address: _____

Signature: _____ Date: _____ Tel: _____

Owner of works or building (if different to above):

Full Name: _____

Address: _____

2. Name and address of person/s or firm/s to whom notifications should be forwarded
(Owner/Leaseholder or Designer/Developer/Builder):

3. Name and address of person/s or firm/s responsible for preparation of
accompanying plans, calculations and specifications:

This Application Form must be accompanied by a complete and certified set of drawings for the works or building.

4. Address (or other necessary identification) of the proposed works or building to which the application relates:

5. Classification of works or building:

Construction of new building	YES	NO
Material alteration	YES	NO
Material change of use	YES	NO
Extension to a building	YES	NO

Brief description of building:

6. Use of proposed works or building:

(a) Existing use (where a change is proposed) _____

(b) New use _____

7. Has planning permission been applied for and granted for works or building?:

(a) Date permission was granted: _____ (b) Planning Permission No. _____

8. In the case of

(a) Works involving the construction of a building, or a building the material use of which is being changed —

Site area _____(sq. metres)

Number of basement storeys _____

Number of storeys above ground level _____

Height of top floor above ground level _____(metres)

Floor area of building _____(sq. metres)

Total area of ground floor _____(sq. metres)

(b) Works involving an extension or the material alteration of a building:

Floor area of building extension _____(sq. metres)

Floor area of material alteration _____(sq. metres)

9. Amount of Fee (accompanying this application) \ _____

This Application Form must be accompanied by a complete and certified set of drawings for the works or building.