

An Roinn Pleanála,
Rannón Sábháilteacht Dóiteáin
Bosca 174
Áras an Chontae
Sord
Fine Gall,
Contae Átha Cliath

Planning Department
Fire Safety Section
P.O. Box 174
County Hall
Swords
Fingal, Co. Dublin

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Comhairle Contae Fhine Gall
Fingal County Council

Application for a Regularisation Certificate

BUILDING CONTROL ACTS 1990 AND 2007

ALL SECTIONS MUST BE COMPLETED

FOR OFFICE USE ONLY

Date Received: _____

Registered Ref. _____

Fee received: _____

Application is hereby made under Part IIIA of the Building Control Regulations 1997 to 2009 for a **Regularisation Certificate** in respect of the works or building to which the accompanying drawings apply.

1. Applicant: Owner / Leaseholder (*delete as appropriate*)

Full Name: _____

Address: _____

Signature _____

Telephone No.: _____ Email: _____ Date: _____

Owner of works or building (if different to above) _____

2. Location of works or building: _____

3. Classification of works or building

Construction of new building YES NO

Material alteration YES NO

Material change of use YES NO

Extension to a building YES NO

4. Description of works or building: _____

5. Where a change of use applies

(a) Existing use: _____

(b) New use: _____

6. Works involving the construction of a new building, or a building the material use of which is being changed

(a) Number of basement storeys _____

(b) Number of storeys above ground level _____

(c) Height of top floor above ground level _____ (metres)

(d) Floor area of building _____ (sq. metres)

(e) Total area of ground floor _____ (sq. metres)

7. Works involving an extension or the material alteration of a building

Floor area of extension _____ (sq. metres)

Floor area of material alteration _____ (sq. metres)

8. Planning Permission for the works or building in question

Date Planning Permission was granted: _____ Planning Reference No.: _____

9. Date construction started _____

Is construction of the building completed? YES NO

Date of completion: _____

Is the building occupied or operational? YES NO

Is the building still under construction? 25% 50% 75%

Have any modifications to the original design been made during construction? YES NO

If yes, was planning permission sought (if necessary) for the modifications? YES NO

10. Amount of Fee (accompanying this application) € _____

Note:

- 1. This Application Form for a Regularisation Certificate must be accompanied by a Statutory Declaration.
- 2. This Application Form must be accompanied by a complete and certified set of drawings for the works or building as commenced or constructed.

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Regularisation Certificate Statutory Declaration

BUILDING CONTROL ACTS 1990 AND 2007

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Registered Ref. _____

I / We _____

of _____

do solemnly and sincerely declare that the drawings, documents and information supplied in relation to the attached application for a Regularisation Certificate for the building as constructed or in respect of works already carried out to date:

pursuant to Article 20C of the Building Control Regulations 1997 to 2009 are true and accurate and that the works comply fully with Part B (Fire Safety) of the Second Schedule to the Building Regulations.

I/We solemnly declare to agree to inspection of the works/building by the Building Control Authority in carrying out its functions under the Act.

I/We solemnly declare to abide by any conditions, including conditions to carry out additional work considered appropriate by the Building Control Authority necessary to enable the Authority to issue a Regularisation Certificate.

I/We accept that where conditions attached to the Regularisation Certificate are not fully complied with to the satisfaction of the Building Control Authority within a period of 4 months from the date of issue of the Regularisation Certificate, the Certificate shall not have effect.

Signed: _____

Date: _____

Signed in the presence of Commissioner of Oaths:

Name: _____

Address: _____

Signature: _____

Commissioner of Oaths

Warning: It is an offence for a person to knowingly or recklessly make a Statutory Declaration that is false or misleading in a material respect.