

Fingal Local Community Development Committee (LCDC)

12th August 2014, County Hall, Swords, Co. Dublin

3.30pm – 5.45pm

MINUTES

PRESENT	ORGANISATION
Ethna Felten	Director, Economic Development Services, FCC (Temporary Chair)
Tony Murphy	Councillor, Fingal County Council
Duncan Smith	Councillor, Fingal County Council
Natalie Treacy	Councillor, Fingal County Council
Oisin Geoghegan	Head of Office, Local Enterprise Office
Peter Foran	Senior Manager, TUSLA Child and Family Agency,
Paul Carroll	Principal Officer, Department of Social Protection
Pat O'Connor	Head of School of Business and Humanities, ITB
Linda Curran	Chief Executive designate of new partnership company
Ann Brophy	Community Voluntary Interest
Howard Mahony	Community Voluntary interest
Clodagh O'Donovan	Social Inclusion interest
Jacob Zuma-Zajac	Social Inclusion Interest
Tony Lambert	Chief Executive, Fingal Dublin Chamber of Commerce
Des O'Sullivan	Manager, Headstrong, Jigsaw
Moira O'Brien	Environmental Pillar


In attendance: Noeleen McHugh, Senior Executive Officer, FCC
 Breffni O'Rourke, Chief Officer LCDC, FCC
 Toni Hogan, Admin, FCC

	ITEM	Action
1.0	Apologies Padraic McMahon	
2.0	Temporary chair Ethna Felten agreed as Temporary Chair.	
3.0	Welcome & Introductions Chair noted it was the second meeting of Fingal's LCDC, newly nominated members welcomed. All nominees were invited to introduce the person next to them to the rest of the group.	
4.0	Matters arising from the minutes of the last meeting	
4.1	A webpage has been set up for the LCDC on Fingal.ie with description of activities and links to regulations, guidelines and legislation.	
4.2	It was clarified the Economic Strategic Policy Committee will not be set up until approximately Nov 2014. Action: Complete a review of Fingal Development Board to inform LCDC Action: Request for profile pic and short biography for website Action: Joint session to be organised between Economic SPC and LCDC	Noeleen Chief Officer
5.0	Fingal Local Community Development Committee (LCDC)	
5.1	Questions arising from Chief officer presentation: How will LECP and SICAP inform each other? The LECP is scheduled to be before council end Q1, 2015. It was recognised the LCDC will hold an important strategic position as (a) the contracting body for the new SICAP (b) responsibility for implementation of the community element of the LECP (c) consideration of economic elements. In this context it was suggested and agreed the LCDC ensure there are appropriate mid-year reviews	

	and that the LECP and SICAP inform each other as much as possible. How much funding will SICAP be worth in Fingal?	
5.2	The current funding allocated to the local community development programme (LCDP) in Fingal which SICAP replaces is approx. €1.25M.	
5.3	LCDC Membership Supplementary regulations issued in July '14 mean the option exists to recommend to the Corporate Policy Group (CPG) of Fingal council to expand LCDC membership by 1 statutory and 1 non-statutory member (17 to 19). The category of interest will be decided upon by the CPG and brought to the full Council for approval. The LCDC has no prescribed role in the process.	
6.0	Social Inclusion and Community Activation Programme (SICAP)	
6.1	Linda Curran was asked to excuse herself from this part of the meeting due to a possible conflict of interest. Oisín Geoghegan declared a possible conflict of interest due to board membership and was also asked to excuse himself.	
6.2	Discussion arising from Chief officer presentation: The exact role of the LCDC in respect to decision making for SICAP Stage 2 was discussed. An event organised by Pobal for local authority officers responsible for the LCDC is due to be held on the 26 th August.	
6.3	A discussion followed on lot/s for SICAP, It was decided unanimously there should be one lot Fingal. Action: Circulate any new information on SICAP process Action: Communicate decision on Lot to DECLG	Chief Officer
7.0	Local Economic & Community Plan (LECP)	
	A non-statutory interim working group comprised of officers of the council from different departments and from the LCDC (Linda and Ann) had been put together in order to start the process. The chair person of the Economic SPC will also be a member of this working group to ensure an ongoing input and review of both the economic and the community elements of the LECP. A request for tenders had been drawn up by Fingal County Council, to be published on E Tenders, for the provision of consultancy services to support the formulation of the Fingal LECP. Noeleen gave an overview of the envisaged stages in the development of a Fingal Local Economic & Community Plan (LECP). Action: Keep LECP on agenda, issue invitation to successful tenderer.	Chief Officer
8.0	Local Community Development Programme (LCDP)	
	Due to time constraints this item was not discussed. An A4 was circulated detailing financial information; the LCDC has oversight responsibility for payments and delivery of the LCDP to be replaced by SICAP until December '14.	
9.0	Any other business	
	Standing orders and conflict of interest: The chief officer stated the need for the LCDC to uphold the very highest levels of integrity and professionalism when conducting its affairs. To this end it was proposed and agreed that a declaration of interest will be circulated to the membership for completion. A set of standing orders incorporating these values is to be completed. Action : Circulate declaration of interest / impartiality Action: Circulate a draft set of standing orders prior to next meeting for review and comment by LCDC members. A final draft would be issued in advance of the next meeting. Public Participation Network an A4 was circulated authored by the community department of Fingal County Council detailing envisaged responsibilities and a timeline for PPN establishment. Action: Keep both of these items on next agenda	Chief Officer Chief Officer

10.0	Date of next meeting - Swords on 18 th September at 3pm – 5.00pm	
	Future schedule and venue to be set in September. Deputations not allowed.	

Signed: 
Ethna Felten, Temporary Chairperson.

Signed: 
Breffni O'Rourke, LCDC Chief Officer

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