



COMHAIRLE CONTAE FHINE GALL
FINGAL COUNTY COUNCIL

Appendix 5

Taking in Charge Request Form.

April 2022



TAKING IN CHARGE REQUEST FORM

Re: **Taking in Charge of** _____

I hereby apply to have the following estate taken in charge by Fingal County Council:

Date:	
Name of Development proposed for taking-in charge:	
Name of Developer:	
Planning Reference:	
Commencement Notice Number:	
Number of Units:	
Contact No:	

You should note these are the details that will be required in order for Fingal County Council to fully assess your application.

Requirement for Completion of Developments for Taking in Charge (TIC)	Yes √	No √	N/A √
1- All Taking in Charge Documentation uploaded to the Fingal County Council SharePoint System.			
2- All necessary wayleaves included, and draft deed of dedication completed for any open spaces over 500 sq.m.			
3- Completed Appendix 4 Checklist			
4- Have full recent CCTV record of all foul and surface water sewers, checked and certified by a competent person.			
5- Confirmation that the development has been carried out in accordance with the relevant			

Planning Permission/s granted.			
6- You must snag the development to ensure full and satisfactory completion of all works.			
7- Confirmation that the construction of the areas to be taken in charge has been carried out in accordance with Fingal County Councils Taking in Charge Policy and Specifications			
8- Submission of a Health and Safety file as per Appendix 11 of the Taking in Charge Policy and Specifications showing detailed information to allow for the safe maintenance and repair of any areas to be taken in charge. This shall include all SUDS and open space areas.			

Signed: _____

Date: _____