



Filming and Photography Request General Information, Terms and Conditions

Permission may be granted for a film/photography shoot within Fingal County Council, subject to terms and conditions and payment of associated fees as outlined below.

Please read this form carefully prior to completing an application form.

Application

- All requests for filming must be submitted in writing 10 working days in advance of shoot and include all necessary documentation in order to process the application.

Insurance:

- The general indemnity limit on the insurance policy must not be less than €6.5m.
- A minimum indemnity limit of €13m is required if a Drone is used to film.
- A minimum indemnity limit of €20m is required if pyrotechnics are included.
- The Insurance policy must include an indemnity to Fingal County Council up to the amount relevant to the proposed shoot.
- Copies of all required insurance policy documentation must be submitted to the Council at least 10 days before the start of your photography/filming.
- Insurance documentation must include cover for all 3rd parties when services are engaged for the photography/filming shoot.
- The applicant is responsible for ensuring the level of insurance cover provided is adequate. Please seek clarification where necessary from insurance company.

- In the event applicants are unable to provide all relevant Insurance documentation the Council will not be in a position to Grant Permission.
- Students attending an accredited college, requesting permission to film for college projects must submit a copy of the Colleges Public Liability Insurance indemnifying Fingal County Council.

Drone usage (permission is subject to location):

- Insurance policy and indemnity indemnifying Fingal County Council up to the sum of €13m.
- Confirmation from Insurers outlining endorsements attached to the policy.
- The policy to include the date on which the filming is scheduled to take place.
- The location of the proposed filming.
- The weight of the drone (incl. all equipment)
- Confirmation that the insurance policy includes breaches of Data Protection and Privacy legislation.
- Proof of permission from the Aviation Authority to use of Drone.

Fees

- Typical fees are as follows based on €120 per hour:-
 - Half Day Fee (4 hours) €480
 - Full Day (up to 7 hours) €840
- Please note that all fees are subject to change, and the final fee will be determined when all documentation is received for a filming request. All fees listed are non-inclusive of VAT.
- For prolonged uses, which involve specific arrangements, the charges may be subject to negotiation including the payment of any overtime costs incurred by Fingal County Council staff.
- All fees must be paid prior to filming. If applicant has not filmed with Fingal County Council prior, applicants will be requested to complete a new customer set up form. Applicants must arrange to pay invoice in advance. Payments must be made in full prior to filming/photography.

Filming at Beaches

- FCC Beach & Foreshore Bye-Laws must be strictly adhered to while filming.
- Vehicular access is not permitted onto the beach except in exceptional circumstances and with prior agreement by the Council.
- The beach must be left free of litter and in the same condition as when entered and the beach itself is to be protected from damage.
- Any damage caused shall be repaired/reinstated to the satisfaction of Fingal County Council.
- All photography/filming must be done in such a way that it does not interfere with other beach users.
- All photography/filming must be done in such a way that it is not a nuisance to any adjoining property owners.
- A Health & Safety Statement/Method of Work must be submitted for filming on the beach and in the water.
- Any company wishing to film on/in the water must provide their own water safety personnel/rescue boats etc.

Filming on Public Roads

- A traffic management plan for the approval of the Council's Traffic Section must be submitted in advance of filming.
- Permission must be obtained from An Garda Síochána (local station) for traffic restrictions and filming.
- All signage must be in accordance with Chapter 8, or any subsequent amendments, of the Traffic Signals Manual.
- Any local properties affected must be contacted by the company/person requesting permission with their contact information at least 3 days in advance of filming to make them aware of the proposed traffic restrictions.

Filming in Public Parks/Open Spaces

- FCC Regional Parks and Open Spaces Bye-Laws must be strictly adhered to while filming.
- Vehicles are not permitted on any grassed areas in public parks or on open spaces.
- A Safety Statement, Scope of Works/Method Statement, & Traffic Management Plan for the duration of the proposed filming.

- Public Parks and open spaces must be left free of litter and in the same condition prior to filming.
- Any damage caused shall be repaired/reinstated to the satisfaction of Fingal County Council.
- All photography/filming must be done in such a way that it does not interfere with other park/open space users.
- Photography/filming in or around the vicinity of playgrounds is not permitted.
- All photography/filming must be done in such a way that it is not a nuisance to any adjoining property owners and the privacy of residents must be respected.
- All photography / filming must take place during park opening hours.
- Any local properties affected must be contacted by the company/person requesting permission with their contact information at least 3 days in advance of filming.

Filming in Fingal Burial Grounds is not permitted.

**Tá leagan Gaeilge den doiciméad seo ar fáil*